

**Class 4 Dock Permit Application Form**  
**Iowa Department of Natural Resources**

<b>DO NOT USE – FOR OFFICIAL USE ONLY</b>
Dock Permit No. _____
Date Issued _____ Expires _____
_____ Officer
_____ District Supervisor

I am applying for: (check appropriate box)

- New permit
- Renewal of existing permit – Give permit number: \_\_\_\_\_
- Change of existing permit – (e.g. changing dock ownership, dock dimensions, number of hoists/lifts/slips/racks, permanent mailing address, etc.) Give permit number, name of present permittee and submit detailed drawing of dock:  
\_\_\_\_\_
- An exception (Exception Application must be attached)

Applicant's Name: \_\_\_\_\_  
(Last) (First) (Initial)

Business Name: \_\_\_\_\_

\_\_\_\_\_  
(Street or Box #) (City, State & Zip Code)

Business Phone Number(s) and E-mail Address(es):

\_\_\_\_\_  
(Phone Number) (E-mail Address - optional)

**911** Address assigned to the property served by the dock: Parcel No.: \_\_\_\_\_

\_\_\_\_\_  
(Street) (City, State & Zip Code)

If the applicant is not the owner of the shoreline property from which the dock extends, the applicant shall identify the contractual relationship between the applicant and each property owner and shall submit as part of the application the written consent from each owner. (Please attach additional sheets if necessary).

\_\_\_\_\_  
(Print Name) (Signature)

Name of lake or river: \_\_\_\_\_ County: \_\_\_\_\_

**Incomplete or illegible applications will be returned. Allow a minimum of 3 weeks for applications to be processed.**

**I understand that providing false information on this application automatically makes this dock application invalid and could result in penalties for making a false entry in a public record under Iowa Code 714.8(4).**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

~ (Continued on back page) ~

**Class 4** – Application fee shall be \$250 – due at time of application – for one or more commercial docks. (Maximum 5 year term). Checks or money orders only, payable to **Iowa Department of Natural Resources**.

A Class 4 permittee shall pay an annual administrative fee of \$50 for each hoist/lift/slip/rack in excess of a total of 6 hoists/lifts/slips/racks.

The hoist/lift/slip/rack fee shall be due on March 1 of each year or whenever a permit is modified by adding a hoist/lift/slip/rack. Any fees owed to the department shall be paid in full prior to the installation of any portion of a commercial dock.

**Application and hoist/lift/slip/rack fees are non-refundable.**

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Application fee: \$250.00

<b>Date received</b>	_____	<b>Amt.</b>	_____	<b>Ck.</b>	_____
<b>Hoist/lift/slip fee:</b>	<b>Date</b>	_____	<b>Amt.</b>	_____	<b>Ck.</b>
	<b>Date</b>	_____	<b>Amt.</b>	_____	<b>Ck.</b>
	<b>Date</b>	_____	<b>Amt.</b>	_____	<b>Ck.</b>
	<b>Date</b>	_____	<b>Amt.</b>	_____	<b>Ck.</b>
	<b>Date</b>	_____	<b>Amt.</b>	_____	<b>Ck.</b>

**Accurate plans and drawings for each dock, including dimensions A-H, must accompany this application for each dock covered by this permit (see attached example). Please note that the letters correspond to the diagram on the following page. All applicable fees must be submitted at the time of application.**

- A. Length of dock(s) from water’s edge to end of dock(s): \_\_\_\_\_ ft.
- B. Number of docks permitted: \_\_\_\_\_
- C. Number of rental hoists/lifts/slips/racks: \_\_\_\_\_ (this number includes PWC hoists, mooring buoys and all other hoists/lifts/slips/racks).  
  
Number of courtesy hoists/lifts/slips/racks<sup>1</sup>: \_\_\_\_\_  
  
<sup>1</sup> A courtesy hoist/lift/slip/rack shall not be counted if they are provided without charge to boaters to temporarily moor their boats while they go ashore to access services at a business on the shoreline property.
- D. Width of shoreline property at ordinary high water mark: \_\_\_\_\_ ft.
- E. Each dock, hoist, moored vessel and other permitted structure shall be offset a minimum of 5 feet from an adjoining property line and 5 feet from the projection of a

line perpendicular from the shoreline at the common boundary with adjoining shoreline property.

The shortest distance from your dock, hoist, moored vessel or other permitted structure to the adjoining property line.

Left: (E1) \_\_\_\_\_ ft. Right: (E2) \_\_\_\_\_ ft.

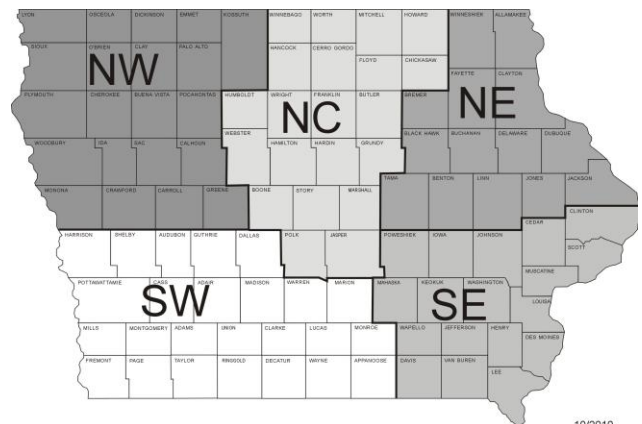
- F. Will this dock have boat holding tank pump-off facilities, rest rooms, or other sewage facilities? \_\_\_\_\_ If so, please describe type, location, routing, and access points. (include in diagram)
- G. Will this dock have electrical service? \_\_\_\_\_ If so, please describe type, location, routing, and access points. (include in diagram)
- H. Will this dock have gasoline, oil or diesel facilities? \_\_\_\_\_ If so, please describe type, tank location, routing, and access points. (include in diagram)

**Please send completed application to the appropriate Regional Office where dock is located. Addresses are listed below.**

**NW** Regional Office  
Iowa DNR, Spirit Lake Fish Hatchery  
122 – 252<sup>nd</sup> Avenue, Spirit Lake, IA 51360  
Spirit Lake, IA 51360  
Phone number: (712) 336-1840

**NC** Regional Office  
Iowa DNR  
1203 N. Shore Drive, Clear Lake, IA 50428  
Phone number: (641) 357-3517

**NE** Regional Office  
Iowa DNR, Manchester Fish Hatchery  
22693 – 205<sup>th</sup> Avenue, Manchester, IA 52057  
Phone number: (563) 927-3276

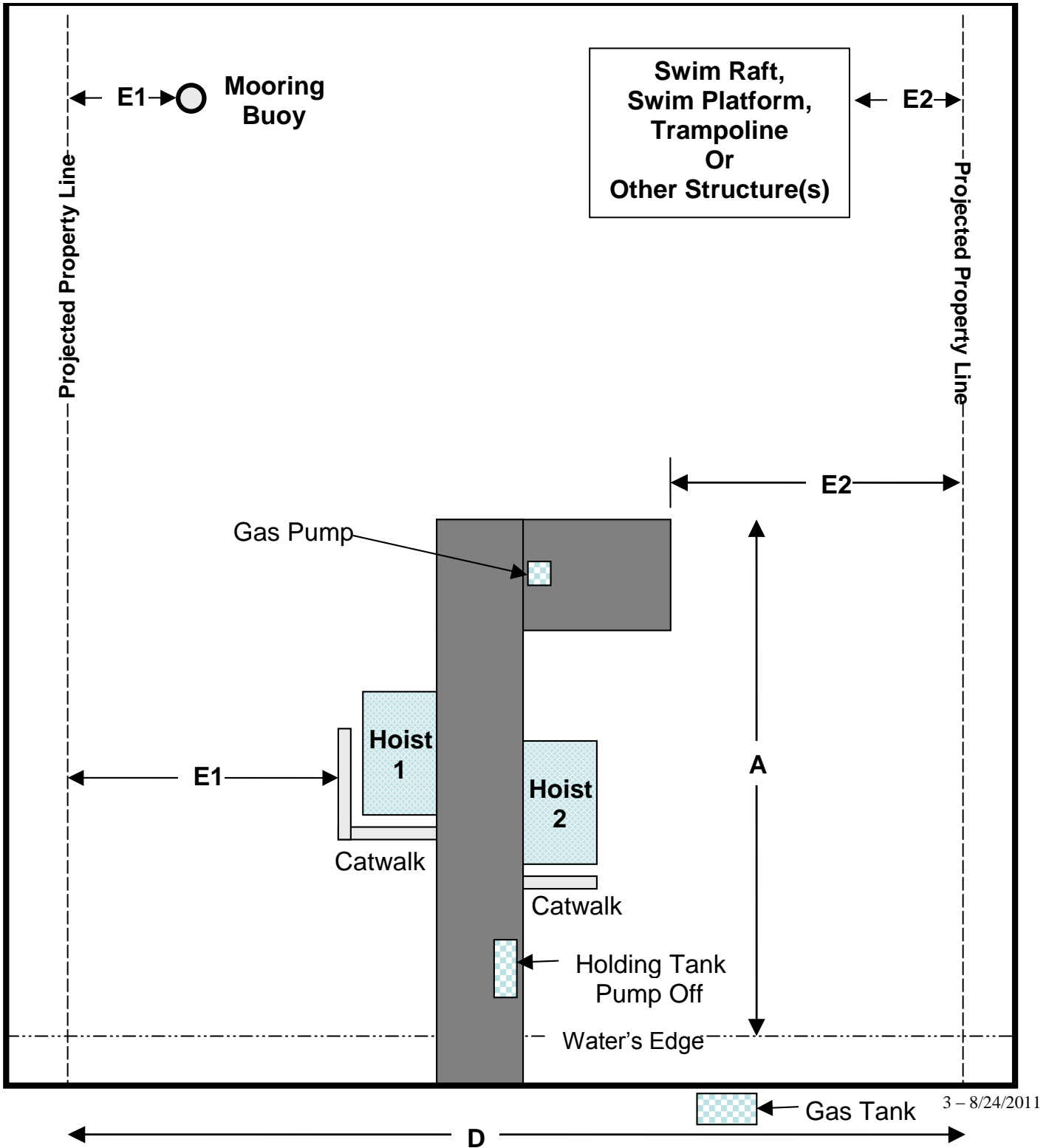


**SW** Regional Office  
Iowa DNR, Cold Springs State Park  
57744 Lewis Rd., Lewis, IA 51544  
Phone number: (712) 769-2587

**SE** Regional Office  
Iowa DNR, Lake Darling State Park  
110 Lake Darling Road, Brighton, IA 52540  
Phone number: (319) 694-2430

## DOCK DIAGRAM EXAMPLE

This diagram shall accurately show the size and location of each boat hoist<sup>1</sup>, lift, slip, rack, platform, catwalk, mooring buoy, swim raft, swim platform, trampoline or other structure(s) to be maintained in front of the shoreline property. <sup>1</sup>A “boat hoist” or “lift” means a structure placed in the water or below ordinary high-water mark for boat storage, including platforms for storage of personal watercraft. “Slip” means a mooring space, usually adjacent to a dock, sometimes accessed by a catwalk. Courtesy hoists/lifts/slips/racks should be shown and marked accordingly. (A courtesy hoist/lift/slip/rack shall not be counted if they are provided without charge to boaters to temporarily moor their boats while they go ashore to access services at a business on the shoreline property.)



## DOCK DIAGRAM

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Name: \_\_\_\_\_

