

Letter from the School Administrator Template

***Note: A letter from the designated school administrator (principal, superintendent, athletic director, etc.) is required to be submitted to the Iowa DNR annually for your team to be eligible to compete in the Iowa National Archery in the Schools After-School League, State and National Tournaments.** Whenever possible, this letter should be placed on official school letterhead and contain the school administrator's name, title, phone number and email. Signed letters must be sent to the Iowa DNR Attention: Zach Benttine via mail at: 502 East 9th Street, Des Moines, IA 50319 or by e-mail at: Zachary.benttine@dnr.iowa.gov. A copy of the signed letter must be received prior to participating in your first after-school league event or by February 1 whichever date occurs first.

11/19/2020

School Name

Address

City, IA, Zip

To Whom It May Concern:

The National Archery in the Schools Program (NASP) is offered in our school's curriculum for at least the required minimum of 2 weeks. _____ (Name of Club/Team) _____ has approval to compete as a club, representing _____ (Name of School) _____. If you have any questions, please don't hesitate to contact me.

Sincerely,

School Administrator's Name

School Administrator's Title

School Administrator's Phone Number

School Administrator's Email Address