



MMP Short Form for Annual Updates

CASHIER'S USE ONLY
0473-542-473B-0431
Facility Name _____
Facility ID # _____

Iowa law requires annual updated MMPs and fees to be submitted on or before the 1st of the month due. If the update is not submitted by the [due date](#), DNR issues a Notice of Violation. **If a complete update and fees are not submitted by the end of the month it is due, the late submittal is referred to DNR legal services for enforcement action, including a \$3,000 penalty.** For facilities with IDALS 200A certification, include a copy of the certification and compliance fees with this form to meet annual update requirements.

Instructions:

1. Fill in name, ID number, location, and owner/contact information. Check applicable box(es) below. Sign (facility owner) and date the form.
2. Make copies of this form for yourself, each county and the DNR field office. Submit copy to each county and have each county sign the form.
3. Submit a signed (by each county and facility owner) form to the appropriate [DNR Field Office](#).

Facility Name: _____	Facility ID #: _____
Facility Address: _____ (Address) (City) (State) (Zip)	
Owner's Name: _____	Phone Number: _____
Mailing Address: _____ (Address) (City) (State) (Zip)	
Email Address (optional): _____	
Contact Name: _____	Phone Number: _____
Mailing Address: _____ (Address) (City) (State) (Zip)	
Email Address (optional): _____	

Prior to making changes in manure management practices, update the on-site copy to show actual changes. Please select changes below and include all changes in your current, on-site MMP.

I have made no changes to my MMP.

I have added acres; changed crop rotation or optimum yields; changed application method; used manure analysis.

I am electing to be a small animal feeding operation (SAFO) or facility capacity has changed (**Contact your local [DNR Field Office](#)**).

I have made other changes to my MMP. Describe: _____

Signature of Facility Owner: _____ **Date:** _____

VERIFICATION OF COUNTY RECEIPT: I have received a complete copy of the annual MMP update.

County: _____	Signature: _____	Date: _____
County: _____	Signature: _____	Date: _____
County: _____	Signature: _____	Date: _____

For DNR to approve the update, submit on this form, check at least one box above, have each county and the facility owner sign and date, and pay the correct fees.

Calculate the **Animal Unit Capacity (AUC)**: multiply the maximum number of each species confined at one time by the appropriate factor indicated below, then add all animal units together and multiply by \$0.15:

ANIMAL SPECIES	(Max Capacity)	X (FACTOR)	AUC	
Slaughter or feeder cattle		1.0		
Immature dairy cattle		1.0		
Mature dairy cattle		1.4		
Swine over 55 lbs.		0.4		
Swine 15 lbs. to 55 lbs.; Sheep; Goats		0.1		
Horses		2.0		
Turkeys 7 lbs. or more		0.018		
Turkeys less than 7 lbs.		0.0085		
Broiler or layer chickens 3 lbs. or more		0.01		
Broiler or layer chickens less than 3 lbs.		0.0025		
Fish		0.001		

	Fee/AU	Compliance Fee Due
Total AUC _____	X \$0.15	\$ _____