

## SRF Environmental Review Checklist



The following checklist outlines the information needed to start the SRF Environmental Review (ER) Services. Please provide the following to: [srf-iup@dnr.iowa.gov](mailto:srf-iup@dnr.iowa.gov)  
\*Environmental Review Services will not be initiated until after all items marked **REQUIRED** are received.


Applicant Name: \_\_\_\_\_

Applicant point of contact for environmental review (name): \_\_\_\_\_


Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Point of contacts role in project: \_\_\_\_\_



✓ Contact information for other stakeholders in the project: 

\_\_\_\_\_  
\_\_\_\_\_

✓ The anticipated construction start date for the proposed project. (Check ALL that apply) 

- The anticipated construction start date on the current IUP application is correct.  
 The anticipated construction start date has changed from the date listed in the IUP application.


• What is the new anticipated construction start date for the project? \_\_\_\_\_

The proposed project schedule is dependent on other funding source(s).


• Will the construction start date be delayed if other funding is not awarded?  Yes  No

The proposed project schedule is dependent on an existing compliance schedule.

• What is the construction start date listed in the compliance schedule? \_\_\_\_\_

✓ A description of the current project scope including: what is proposed to be constructed, specific construction methods that will be used, estimated dimensions (length, width, depth) of excavated areas and the proposed construction schedule if construction will be phased (**REQUIRED**). 

✓ Will an easement be necessary for the construction of the project?  Not applicable  
 Yes. Please indicate the status of the easement (i.e. existing, proposed, in negotiation, finalized, etc.): \_\_\_\_\_

✓ Landowner permission is required for archaeological survey on private property, if needed. \*Please note that archaeological survey will not begin until this permission is obtained. 







Yes, landowner permission has been obtained.

Does the landowner(s) have any specific requests or requirements for archeological work to be conducted?

(for example, before/after harvest)? \_\_\_\_\_ acres

No, landowner permission has not been obtained at this time.

• When is landowner permission anticipated to be obtained? \_\_\_\_\_

- ✓ Indicate if any of the following ancillary impacts will result from the proposed project. (Check ALL that apply; these are *required* to be included on the site sketch) 
- Abandonment or demolition (partial or entire) of existing building/structures
  - Borrow pits
  - Staging areas for equipment and materials
  - Temporary and/or permanent easement areas
  - Pavement replacement (street, driveway, sidewalk)
  - New access for roads/utility lines
- ✓ A recent aerial map with the marked boundaries of the project area. The map should also include labeled location(s) of all proposed construction boundaries (include any ancillary impacts listed above as applicable). If a specific area has yet to be defined, please mark a larger area that will include the final project area. 
- An aerial map of the project area map is included (**REQUIRED**):
    - What is the approximate size of the total project area? \_\_\_\_\_ acres
    - How much of the total project area will be impacted by ground-disturbing (excavation, grading, tree removal, etc.) construction activity? \_\_\_\_\_ acres
  - A site sketch of the project area map is included with the following (**REQUIRED**):
    - All locations of ground disturbance and staging areas marked
    - North arrow
    - A minimum of one labeled street
  - Shape files have been provided (ArcGIS Shape Files including all .cpg, .dbf, .prj, .shp, .shx OR Google Earth .kml/.kmz)
- ✓ Photos with a descriptive caption (include location & direction) of the project area showing current land use and habitat. (**REQUIRED**) 
- Photos with captions are included (digital files are preferred).
- ✓ Indicate which of the following impacts are anticipated as a result of the proposed project. (Check ALL that apply) 
- Demolition, abandonment or rehabilitation of any building/structure over 50 years old. Picture(s) showing the interior and exterior façade of the building/structure should be provided. Provide the following information for each building/structure over 50 years old that will be impacted. 
  - What year was the building/structure originally constructed? If the exact year is unknown, provide an estimate (**REQUIRED**). \_\_\_\_\_
  - If the building/structure is over 45 years old, please answer the following:
    - Picture(s) showing the interior and exterior façade of the building/structure should be provided.
    - What is the visible material(s) of the roof, walls, and foundation? \_\_\_\_\_
    - Have any additions or substantial alterations to the building/structure occurred? If so, describe what was done and when. \_\_\_\_\_
  - Not applicable
  - Brick sewers or street surfaces will be disturbed by construction activity.   Not applicable
    - Sewers  Manholes
    - Streets  Other: \_\_\_\_\_
  - Has a historic context (including Iowa Site Inventory Forms) been prepared for the brick sewers/street surfaces?  Yes  No
  - Describe any planned steps to minimize adverse effect to the brick sewers/streets.
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- Existing prairie will be disturbed by construction activity.  Not applicable
- How much prairie will be disturbed? \_\_\_\_\_ acres
  - Has a floral study been conducted of the prairie area?  Yes  No
  - Describe any planned steps to minimize adverse effect to the prairie.

- Trees (greater than 4" diameter breast height) will be removed.  Not applicable
- Will tree removal occur between October 1 and March 31 to avoid impacting federally threatened or endangered bat species during the summer maternity period?  Yes  No

- Wetlands will be disturbed by construction activity.  Not applicable
- How much of the wetland area will be permanently impacted? \_\_\_\_\_ acres
  - What construction method(s) are planned for the crossing? \_\_\_\_\_
  - Has a Joint Application been submitted to determine permit requirements?  Yes  No

- Planned stream/creek crossings.  Not applicable
- What is the name of the stream/creek crossing? \_\_\_\_\_
  - What construction method(s) are planned for the crossing? \_\_\_\_\_
  - Will excavation activity take place to the bed, bank of the stream/creek?  Yes  No
  - Has a Joint Application been submitted to determine permit requirements?  Yes  No

- Planned work within a mapped 100-year flood plain.  Not applicable
- What construction activity is planned within the flood plain? \_\_\_\_\_
  - What construction method(s) are planned for work within the flood plain? \_\_\_\_\_
  - If ground disturbance will occur, will pre-construction contours be restored after construction activity is completed?  Yes  No
  - Has a Joint Application been submitted to determine permit requirements?  Yes  No

- Planned work within state or federal owned and/or managed land.  Not applicable
- What construction activity is planned within state/federal land? \_\_\_\_\_
  - Has a Joint Application been submitted to determine permit requirements?  Yes  No

\*\*In the interest of keeping your project on schedule, SRF recommends submitting the Joint Application as soon as plans are detailed enough to do so.

- Farmland will be permanently converted to non-agricultural uses.  Not applicable
- What is the total size of the farm unit(s) that contains the project area? \_\_\_\_\_ acres
  - How much of the project area has been farmed (managed for a scheduled harvest, haying, pasture or timber activity) more than 5 of the last 10 years? \_\_\_\_\_ acres
  - How much of the project area will be permanently converted from agricultural use as a result of the proposed project? \_\_\_\_\_ acres

✓ Additional comments: