



# IOWA DNR UST PROFESSIONAL LICENSE RENEWAL

Iowa DNR, 6200 Park Ave Ste 200, Des Moines IA 50321

**CASHIERS USE ONLY**  
0253-542-USTI-00-0435  
Individual License #  
Applicant Name

**Dear Iowa UST Professionals:**

You are the critical factor in building and maintaining a safe and leak free UST system. The DNR UST Section appreciates your hard work, cooperation and assistance over the past two years.

This note is to inform you that your current UST professional certification (individual and company) will expire on December 31 in even number years. In order for your certification to remain valid, you will need to complete the enclosed renewal form. This form is also available on the UST Section Website under Iowa Licensed UST Professionals: <http://www.iowadnr.gov/Environmental-Protection/Land-Quality/Underground-Storage-Tanks/Licensed-UST-Professionals>

Following is a list of instructions to be used in completion of the renewal application:

1. Complete all the information requested on the form below and provide the documentation for credit hours earned, including proof of one 8hr Hazwoper class. Also, ensure we have proof of up to date environmental liability insurance certificate.
2. Enclose a check for the appropriate amount made out to Iowa DNR. This is a two-year, multiple license fee. In other words, if you have more than one UST Professional license to renew, you still pay only \$200. Companies pay a fee of \$200 for a two-year license [567.134.19(3)].
3. Place the completed form, documentation and check in the mail. Don't forget the stamp. Keep a copy of this form for your records.
4. Please submit your renewal applications by December 1 to avoid paying the \$50 late fee, per license.

If you have any questions, please feel free to contact [USTLicensing@dnr.iowa.gov](mailto:USTLicensing@dnr.iowa.gov).

### Applicant Information:

#### Individual

Name \_\_\_\_\_ UST Professional License # \_\_\_\_\_

Home Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

#### Company

Name \_\_\_\_\_ Company License # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

#### License(s) to be Renewed

- |   |  |
|---|--|
| <input type="checkbox"/> Installer                        | <input type="checkbox"/> Cathodic Protection |
| <input type="checkbox"/> Installation Inspector           | <input type="checkbox"/> Remover             |
| <input type="checkbox"/> Compliance Inspector             | <input type="checkbox"/> Liner               |
| <input type="checkbox"/> Tester (tanks and product lines) |  |

**Continuing Education Requirements**

Eight (8) hours of approved continuing education must be received during each two-year certification period.

Please list below any continuing education courses you have completed that may be applicable for the renewal period. Provide the name of the course, the institution where you received the course and the number of hours credited. A copy of each course's completion certificate must be attached to this form. The one-day UST Refresher Course held in the fall each year will satisfy the continuing education requirement for UST Professionals.

Remember: you must maintain manufacturer's certification (if available) in order to continue to work on UST systems and equipment. Notify USTLicensing@dnr.iowa.gov if you add, drop or lose a manufacturer's certification.

Course Name	Date Completed	Institution	Hours

**NOTE:** For Cathodic Protection license renewals, submit the individual and company license fees of \$200 and a copy of your current license or certificate from either STI or NACE.

**Enclosed are:**

- A check for the individual renewal fee of **\$200.00** (add \$50 for late fee after December 1)
- A check for the company renewal fee of **\$200.00** (add \$50 for late fee after December 1)
- Course completion documentation
- Environmental liability insurance certificate
- Any new manufacturer's certification

**SIGNATURE CERTIFYING INFORMATION:**

I certify that the information on this renewal application is accurate and true.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**