

Title V Operating Permit Modification Quick Reference Sheet

Type of Permit Revision	Includes changes that:	Examples. Modifications that:	What to Submit
			Submission Requirements
Administrative Amendment	<ul style="list-style-type: none"> • Are administrative in nature 	<ul style="list-style-type: none"> • Correct typographical errors • Update facility contact information or ownership • Require more frequent monitoring or reporting • Add or remove equipment from the Insignificant Activities List 	<ul style="list-style-type: none"> • A written request • Application Form 1.0
			Changes may be implemented immediately upon submittal of the amendment request.
Minor Modification	<ul style="list-style-type: none"> • Do not violate any applicable requirements • Do not involve significant changes to existing monitoring, reporting, or recordkeeping requirements • Do not require or change a case-by-case determination of an emission limit or other standard, or an increment analysis • Do not seek to establish or change a permit term or condition for which there is no corresponding underlying applicable requirement and that the source has assumed in order to avoid an applicable requirement to which the source would otherwise be subject • Are not modification under any provision of Title I of the Act ⁽¹⁾ • Are not required to be processed as a significant modification 	<ul style="list-style-type: none"> • Change opacity monitoring (Method 9) to visible emissions observations (Method 22) • Increase emission limits, and change monitoring and recordkeeping requirements that are a result of a minor NSR modification; i.e., is not a Title I modification¹ 	<ul style="list-style-type: none"> • A written request • Application Form 1.0 • All other applications forms involving the changes <p>Note: Most of the time application Part 2 forms are not necessary for minor modifications</p>
			Changes may be implemented immediately upon submittal of the minor modification application.

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			Submission Requirements
Significant Modification	<ul style="list-style-type: none"> • Significant changes in monitoring permit terms • Relaxation of reporting or recordkeeping permit requirements • Any change in the method of measuring compliance with existing requirements 	<ul style="list-style-type: none"> • Are Title I modifications¹ • Are a large group of minor modifications that result in significant changes to the permit • Include a significant modification within a small group of modifications • Remove synthetic minor HAP limits so that the facility becomes a major source of HAP • Remove synthetic minor HAP limits and adds throughput and material usage rates so that the facility remains a minor source of HAP • Change continuous emissions monitoring from a traditional system to an alternative method as described in 40 CFR Part 76 • Change control equipment monitoring approach, such as changing from using a pressure gauge to measure pressure drop across the baghouse to using an automatic bag leak detector 	<ul style="list-style-type: none"> • All application Part 1 and Part 2 forms that are related to the changes in the modification
			<p>A significant permit modification application must be submitted no later than three months after commencing operation of the changed source.</p>

¹ Title I modification means any modification under Clean Air Act Title I part C (Prevention of Significant Deterioration of Air Quality), part D (Plan Requirements for Nonattainment Areas), or sections 111(a)(4) (any physical change or change in operations at a stationary source that increases the amount of any pollutant emitted, or results in the emission of any air pollutant not previously emitted); 112(a)(5)(any physical change or change in operations at a major source that increases the actual emissions of any HAP by the source by more than a *de minimus* amount, or results in the emission of any HAP not previously emitted by a *de minimus* amount); or 112 (g) (MACT determinations). Title I modifications do not include minor NSR modifications.