

Review Team Score Sheets
Environmental Management System Grant Program

Reviewer Name: _____

Applicant: _____

Project Title: _____

Total Request: \$ _____

Summary Comments and Scores

Evaluation Criteria	Points Possible	Assigned Points
Section 2. Project Proposal	30 points	_____
Section 3. Project Impact & Monitoring	40 points	_____
Section 4. Project Budget & Sustainability	30 points	=====
 Total Points Possible	 100 points	<div style="border: 2px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>

Required Information	Submitted and Complete	
Application Information	Section 1	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	Section 5	<input type="checkbox"/> Yes <input type="checkbox"/> No
Forms (MIS)	Section 6	<input type="checkbox"/> Yes <input type="checkbox"/> No

Recommendation

Should project be funded? Yes No Maybe

Additional Information to Request:

Scoring information:

Project Proposal: - 30 points

Component Area – The project is tied to at least one of six EMS component areas

- Organics Waste Management
- Household Hazardous Waste Collection
- Water Quality Improvement
- Greenhouse Gas Reduction
- Recycling
- Environmental Education

Activity Task/Related

- Narrative concisely explains proposed project
- Narrative explains how project ties to one or more component areas
- Planned activities are well defined
- Responsible party is named

Scale	Poor 0 - 5	Weak 6 - 12	Adequate 13 - 18	Superior 19 - 26	Outstanding 27 - 30	Score
Strengths				Weaknesses		

Project Impact and Monitoring - 40 points

- Identifies potential long and short term impacts
- If proposed project is located inside the facility fenceline, identifies benefits beyond the fenceline
- Identifies partnerships secured for the proposed project
- Identifies how the proposed project will be monitored and metrics that will be utilized
- Expected methods that will be used for education/marketing of the proposed project are identified
- Expected impacts

Scale	Poor 0 - 7	Weak 8 - 16	Adequate 17- 25	Superior 26 - 35	Outstanding 36 - 40	Score
Strengths				Weaknesses		

Project Budget & Sustainability - 30 points

- A detailed narrative budget was provided, including quotes and estimates or other necessary information
- Information regarding who will own any equipment purchased with grant funds requested
- Amount/level of cost savings and how (i.e. landfill fees, transportation, staff time, reduced purchases, etc.) due to the proposed project
- Identify how the project will be sustained after the end of the proposed project

Scale	Poor 0 - 5	Weak 6 - 12	Adequate 13 - 18	Superior 19 - 26	Outstanding 27 - 30	Score
Strengths				Weaknesses		