



Business Form for
COMMERCIAL Manure Service

**Animal Manure
Management Form**

To license your Commercial Manure Service (CMS), designate one manager and complete **Parts A, B, C, and D**. Please designate the fees that your company will be paying for representatives in **Part D**.

Attachments: For each representative the CMS is paying fees for, including the manager; attach a copy of the Individual Training or Testing Record for Commercial Managers and Representatives (Form 542-3300 or the online education completion certificate).

Substitutions or Terminations: Send form 542-4023 to the DNR within 30 days of the new hire or termination.

CASHIER USE ONLY	
Fund No. 0473-542-473A-BL-0570	
Fund No. 0473-542-473C-ME-0570	
Fund No. 0473-542-473A-RC-0570	
Fund No. 0473-542-473C-RE-0570	
Fund No. 0473-542-473A-LF-0570	
Business Name	_____
Check Writer	_____

Part A. Commercial Manure Service (CMS) PLEASE PRINT Please note if this is a new address

Business Name _____ CMS License No. _____

Main Business Address _____
(Street)

(City/State/Zip) _____ (County)

Phone No. _____ Cell No. _____
(Email)

Part B. Name of Manager (Name **only** one & attach form 542-3300 or the online education completion certificate)

Name: _____ Last four digits of Social Security or Driver's License No. _____

Part C. Business Fees

Business License Fee	(fund 473A-BL)	\$200.00
Manager's Education Fee	(fund 473C-ME)	\$25.00
\$12.50 Late Fee*	(fund 473A-LF)	\$ _____
Business Fee Subtotal		\$ _____

Part D. Fees: Number of Commercial Manure Service Representatives and Fees

Do NOT include the manager in this section	Cost	No of Representatives	Total
Required Certification Fee (fund 473A-RC)	\$75.00 each	X _____ = \$ _____	
Required Education/Exam Fee (fund 473C-RE)	\$25.00 each	X _____ = \$ _____	
Late Fee* (fund 473A-LF)	\$12.50 each	X _____ = \$ _____	

Representative Fee Subtotal (from Part D) \$ _____

Business Fee Subtotal (from Part C) \$ _____

Total Enclosed (Add Parts C and D) \$ _____

* Late fee is charged for the business, including the manager, and for each additional representative, if form is postmarked after March 1. The late fee does not apply to first-time applicants.

- Send one copy of this application, postmarked no later than **March 1**, along with Form 542-3300, or the online education completion certificate, for the manager and each representative (if the company is paying part or all of the fees), and the appropriate fees to the DNR at the address listed to the right.
- Make checks payable to the Iowa DNR.
- Persons meeting all the requirements will receive their certificate by return mail.
- **Please allow 30 days for delivery of certificates.**
- The certification will expire annually on March 1.
- Call 515-725-8200 with questions.

**Iowa Department of Natural Resources
Manure Applicator Certification
502 E 9th St
Des Moines IA 50319-0034**